

PPG Meeting Minutes– 29th May 2024

Attendees: Nigel Davis (PPG Chair), Celia Marker, Eric Cronwright
Gill Foott (Community Engagement Officer, NHS Dorset)
Julie Saunders (Digital and Data Care Coordinator, Crane Valley PCN)
Catherine Jones (Operations Manager)
Sophie Flexman (Practice Managers Assistant, Minute taker)

Apologies: Jim Riley, Lynne Hyde, Malgorzata Cronwright, Lynn Stephenson, Tracy Lyons
(Principal Pharmacist for Medicines Optimisation and Medicines Sustainability Lead)

1. Introductions.

2. Approval of the Minutes of the meeting held on 17 April 2024.

No queries with minutes, already uploaded to Practice website.

**3. A talk about Phase 2 of the Medicines Waste Campaign by Tracy Lyons
(Principal Pharmacist for Medicines Optimisation and Medicines Sustainability
Lead)**

Tracy unable to join meeting today- Gill read out email sent from Tracy-

'We're asking that GPs no-longer prescribe items that can be bought over the counter for mild, self-limiting conditions. This is to free up 10,000s of GP appointments for more complex conditions (cancer, dementia etc) and to ensure funding goes to where it will give most return on investment for health (the same sort of conditions). Currently Dorset spends about £5m a year on OTC (over the counter) items (more than any other area in the southwest).'

'This is our website <https://nhsdorset.nhs.uk/health/medicines/helpyournhs/>'

4. Update from the practice on the Action points from the previous meeting.

Nigel- Discussed the possibility of having a PPG open morning to promote the group.

Action- SF to contact Hope Church to organise a digital session with Julie Saunders in September time.

Action- SF to send Nigel an updated action plan + send copy of PPG logo.

Action- CJ to invite social prescriber to the next meeting.

Action- JS to speak to colleagues about exporting Friends & Family results and comments out.

5. PPG Awareness and Interest Survey by Julie Saunders.

Discussed the survey that was sent out at the Cranborne Surgery- asking patients if they were aware of the PPG and if they would be interested in taking part.

Cranborne PPG currently have 8-10 active members in their PPG- which is something we can aim for.

Action- JS to format the survey for Barcellos and bring to next meeting.

6. Update from Celia.

Celia shared her updates with the Community SWITCH programme.

Andy Saunders (leader of SWITCH) presented the programme to other local PCN's (Primary Care Networks).

Celia would like to have some SWITCH posters and leaflets added to the Practice waiting rooms to promote this further.

Celia also presented SWITCH analytics from the website.

Andy was unable to make the meeting today but shared this message-

'Dear PPG

I was hoping to be with you today but my meeting in Bournemouth was rescheduled to noon. In attending I wanted firstly to update you on Community Switch, and in particular the excellent support and work undertaken by Celia whose expertise and experience is really helping to shape up this project and making it patient centric. Celia's contribution is invaluable, and I want to thank her for her continued support. My other reason was to enlist more support for the project. We are seeking PPG members who can help us identify and assess community support services. At Cranborne we have one PPG member who assesses the information, and we would like to have a PPG member from Barcellos also assisting. The role involves looking at community health and wellbeing support services and reviewing the information and opportunities for patients at Barcellos. Once reviewed to complete an information sheet for inclusion on the website. I very much hope that this would be of interest. It is the sort of work can be done at your own time and pace,

Thanks again – Andy'

Action- SF to send the SWITCH analytics alongside the minutes.

7. AOB

Updates from Julie Saunders-

'CVD Prevent' (cardiovascular disease) is a new scheme encouraging patients to take control of their blood pressure monitoring from home. Scheme is being led by Crane Valley PCN (Primary Care Network) Pharmacist Fatima Ghezal.

Fatima wants to run health & wellbeing events locally, so there may be an opportunity for the PPG to get involved with these.

Julie presented the Google analytics from the Practice website.

Action- SF to send these out alongside the minutes.

The number of users in the past year was around 23000.

The pages that were visited most were- 'Home', 'Do it online', 'Prescriptions', 'Contact us', 'Appointments', 'Practice information (staff lists)' and 'Clinics and Services'.

Re the NHS app research discussed in the last meeting- this research has now been closed and a lot of other research has been put on hold for the upcoming

election. Julie will keep an eye on this and will update the PPG when anything comes up.

Discussed the possibility of fundraising for the PPG- Gill mentioned that we would need to become a registered charity with a treasurer and accounts etc. so not feasible for the time being.

Next meeting- Wednesday 3rd July- 12pm at the Hope Church.